

IR and Accreditation: A Marriage that Works!



University of Mississippi Medical Center



THE UNIVERSITY OF MISSISSIPPI MEDICAL CENTER

Office of the Associate Vice Chancellor for Academic Affairs

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Objectives



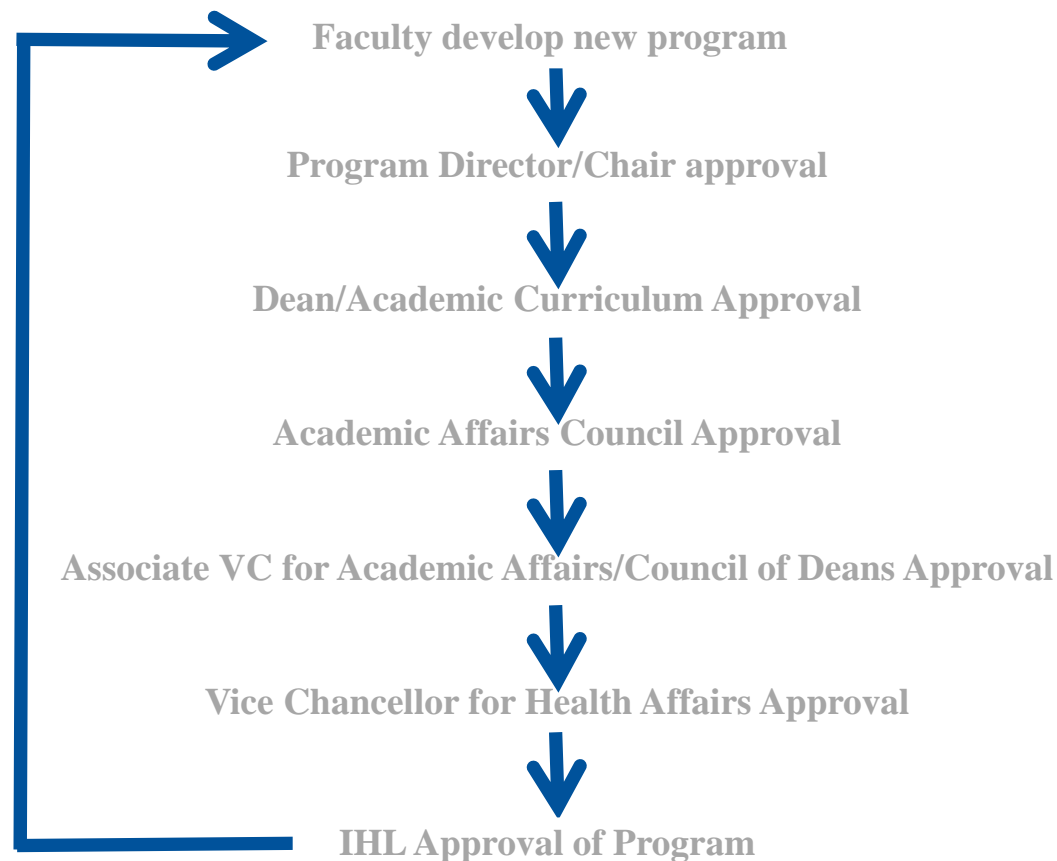
- Identify participants for a review committee
- Recognize regulating bodies that can influence potential academic changes
- Design a committee structure and process for overseeing changes
- Develop a document review format to support the process
- Assess circumstances which warrant committee review

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New Program Process



Who's left out in planning?



- ◆ Registrar – admissions, program hours, course credit hours, course ID, transcripts, program calendar
- ◆ Student Financial Aid – tuition/fees, program hours, program calendar
- ◆ Student Accounting – tuition/fees, course credit hours, program hours, program calendar
- ◆ Institutional Research – CIP codes, program calendar, credit hours, program hours
- ◆ Assessment – IEP (Instructional Effectiveness Programs)
- ◆ Accreditation – program descriptions
- ◆ Student Information System -admissions, program hours, course credit hours, program hours, course ID, course descriptions, transcripts, program calendar, CIP codes, faculty
- ◆ Web Development Team – admissions requirements, program description

PAC



Potential Academic Change Committee (PAC)

Potential Academic Change Committee



- Planning of new degrees
- Implementation of new academic programs
- Development of new academic units
- Manages modification to existing academic units or degree programs

PAC Oversees Academic Compliance



- Governing Board
- Accreditation
- Institutional

Board of Trustees of State Institutions of Higher Learning (IHL), Governing Board



Approval required for

- New Degrees

- Modification to existing degrees

- New Academic Units

- Modifications to academic units

Notification

- Distance Learning Programs

- Certificate Programs

- Off- campus sites

SACSCOC – Academic Changes (Substantive Changes)



- Initiate coursework at a different level
- Expand degree level
- Initiate certificate program
- Offer joint or dual degree
- Offer/Expand off-campus sites
- Offer distance learning
- Initiate Contract or Consortium programs
- Change from clock hours to credit
- Change length of a program (significant)
- Initiate degree completion programs
- Close a program

SACSCOC Principle 1.1

The Principle of Integrity



1.1 The institution operates with integrity in all matters.

Committee Charge



The charge of the Potential Academic Change Committee (PAC) is to ensure the proper planning and implementation of new academic degree programs, oversee the development of new academic units, and manage modifications to existing academic units or degree programs. The committee directs the schools to ensure compliance with federal financial regulations, governing board guidelines, and institution-wide accreditation standards. The PAC Committee augments the processes within the registrar's office and with the student information system. The committee communicates immediate changes via email and the chair schedules meetings as needed, at least once per month. The committee reports directly to the Associate Vice Chancellor for Academic Affairs.

PAC Coordinates Academic Processes



- Accreditation
- Assessment
- Institutional Research
- Registrar
- Student Information System

Committee Members



- Accreditation
- Assessment
- Financial Aid
- Institutional Research
- Registrar
- Student Information System

Other Contributors



Academic Deans of the Schools

Program Directors/Faculty

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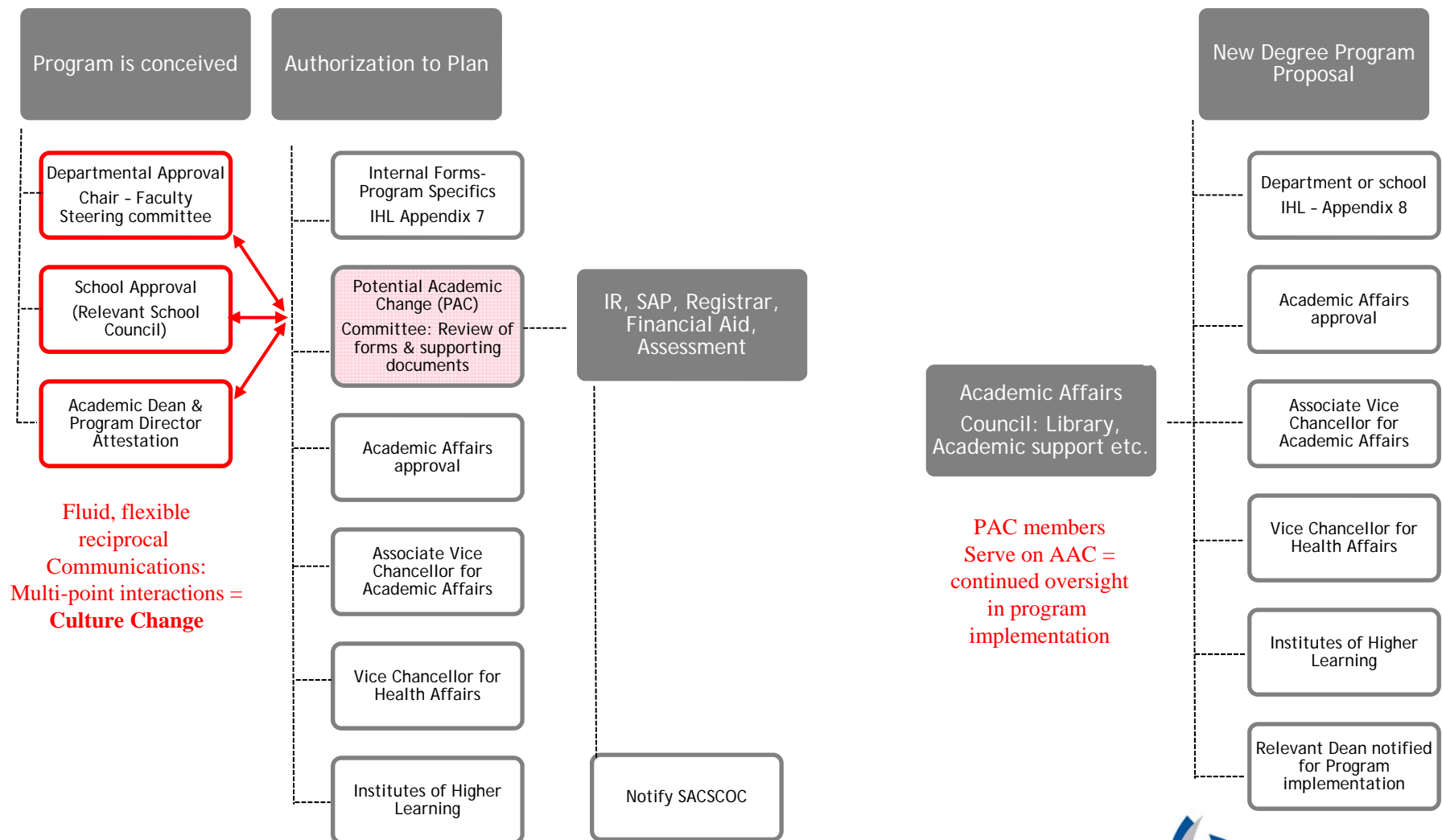


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The Process

Creation of a New Degree Program Process



Information Reviewed by the PAC: IHL Appendix 7



Appendix 7: Authorization to Plan a New Degree Program
(Submit Appendix 7 in both PDF and Word Document Formats)

Institution:			
Date of Implementation:	Six Year Cost of Implementation:	Per Student Cost of Implementation:	
Program Title as will Appear on Academic Program Inventory, Diploma, and Transcript:			Six Digit CIP Code:
Degree(s) to be Awarded:		Credit Hour Requirements:	
List any institutions within the state offering similar programs:			
Responsible Academic Unit(s):		Institutional Contact:	
Number of Students Expected to Enroll in First Six Years:		Number of Graduates Expected in First Six Years:	
Year One		Year One	
Year Two		Year Two	
Year Three		Year Three	
Year Four		Year Four	
Year Five		Year Five	
Year Six		Year Six	
Total		Total	
Program Summary:			
Chief Academic Officer Signature		Date	
Institutional Executive Officer Signature		Date	

Additional Materials Reviewed



2014-15 Bulletin



umc.edu

Mississippi's Leading Health Sciences Campus
Jackson, Mississippi

- Plan of Study
- Course descriptions
- Program descriptions from other similar programs around the country

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Checklist for Program Implementation: Another step in PAC review process?



Implementation notification:

- Bulletin
- Handbook
- Websites
- Discipline specific accrediting bodies
- Stakeholders

Development of Committees:

- Admissions
- Promotion
- Curriculum

Development of Policies:

- Academic accommodations
- Admissions
- Record Retention
- Promotion
- Recruitment Material Review

PAC Discussion Topics



Program name changes:

- ✓ verifying it is a name change
- ✓ not a substantive change in focus of program

System coordination:

- ✓ SAP and Lawson
- ✓ departmental infrastructure

Interprofessional activities:

- ✓ designation
- ✓ credit allocation
- ✓ academic unit assignment

Structured programming for:

- ✓ clinician-researchers
- ✓ medical students
 - more focused study
 - discipline-based experiential learning
 - GME preparation

Holistic View of the Process and Global Participation in Emergence of Program





QUESTIONS?