

Mississippi Association for Institutional Research

Business Meeting

March 27, 2019 - Noon

Ridgeland, Mississippi

**I. Call to Order**

**II. Minutes**

Ken Thompson made motion to approve; Ladonna Eanochs seconded the motion; Discussion – none;

Approved by “aye” (unanimous voice vote)

**III. Reports**

- Webmaster Report: Eric Atchison

Please send any photographs or presentations to Eric Atchison.

Website is up and running, evaluation links will be sent out today, let Eric know if you didn't get one.

- At-Large Report

Carley Dear – vendors have already secured funding and plans for next year by the time MAIR decides on dates and places. More vendors will come if we move the process up in time.

Ken Thompson concurred that more schools (academic program sponsors) and vendors will come if we have the dates and places secured earlier.

Carley Dear discussed the academic program sponsors, both for external research requests, and because many of us in IR are pursuing further degrees. Closer working relationships will help us process external resource requests. Also, a closer relationship with programs will help get more graduate students to come to MAIR and be able to present their research. UMMC and UM participated this year.

Mitzi Norris noted information from Academic Program Sponsors is on the table outside.

- Treasurer: Carley Dear noted Kelli Hefner (Treasurer) couldn't be here because of her institution's strategic planning meeting.

Motion to accept treasurer's report: Laura Damm Motion; Shameka McClure Second

Passed by voice vote unanimous

- Past President's Report: Eric Atchison thanked everyone who helped with conference.
- VP report: Mitzi Norris thanked members who volunteered, the executive board, and presenters. Members should communicate ideas for next year to her.

#### IV. Old Business

- Eric Atchison - Review what membership means, who's a member, who can vote (out of state, diff between vendor and member)
  - Nominations process – clarity
  - Emily Dabney & Amy Cappleman – what it means to be a member – looking at bylaws line by line
  - We don't have a voting vs nonvoting membership, but we can do that.
  - Regular membership – owned by the individual or organization that paid. When people move, the membership can stay with the institution that paid for it.
  - Removed statement on non-discrimination. Improved it and moved it.
  - Non-Voting Membership – waived fees for speakers
  - Expanded equal-opportunity statement to mirror AIR's more-inclusive statement.

Motion to accept: Briana Thompson-Epting; Second – Laura Damm; Vote passed unanimously

- Nominations and Election Process revision committee
  - Two people to help Eric Atchison with the nomination process – Margaret Walden UM, Carolyn Wiley NWMCC
  - We'd never formalized the procedures of the nominating committee.
  - Committee shall provide at least a double-slate of candidates.
  - If a double-slate does not occur, nominations will be solicited from the membership on the floor prior to voting.
  - Added "regular" members to voting statement, and struck "present and voting" to allow electronic voting system.
  - Solidify and finalize nominations on day 1 (1pm Opening meeting), open elections electronically for the next day days, and then announce the results on the business meeting at the end of the second day.

Motion to Accept: Emily Dabney; Second Ladonna Eanochs; Discussion – Tim Dedeaux asked a clarification question; Voted – Ayes, unanimous, voice

#### V. New Business

- Unsung Hero Award presented to Dr. Jamil Ibrahim by Carley Dear.
- No Jim Nichols Award was given.
- Best Presentation Award for 2018 - Dr. William Dabney was selected.

Best Presentation award is automatically accepted on to AIR's program list for their conference

Posters and Concurrent Sessions are accepted as nomination for Best Presentation. MAIR member presentations are the only ones eligible. Pre-Conference sessions are too long for AIR's program list because of length (50 minutes max, while pre-conference are 3 hours). Additionally, vendor presentations are ineligible for the award.

- Officers Elections : Eric Atchison

Nominating committee: Jennifer Moore. Carolyn Wiley, Laura Damm

Charles Williams from Rust is nominated by Laura Damm for 4-Year Member at large, which gives every office a double slate (prior, there was not a double-slate for 4-Year Member at Large)

Motion to close nominations: Briana Thompson motion; Eric Seconded; Unanimous Ayes to close nomination by voice vote; Votes were counted.

Mitzi Norris will rotate to President and Carley Dear to Past-President

The newly elected MAIR officers are

Member at large 4 year – Katie Busby - UM

Member at Large 2 Year Tiffany Perryman Co-Lin

Secretary Emily Dabney - Delta State

VP – Tim Dedeaux PRCC

- Announcements

SAIR Sept 28 – Oct 1 Greenville, SC

AIR – May 28-31 Denver, CO

SACCR – Sept 23-25 Ashville NC

Carley Dear thanked Eric Atchison, who will roll of as past president, for all he does for MAIR – webmaster, above and beyond other duties behind the scenes

Carley Dear, passed the gavel to Mitzi Norris.

Mitzi presented a “Thank You” plaque to Carley Dear.

Announcing 2020 conference - March 26-27; finalizing location - Gulfport, MS. Since the date has been established, members can identify potential vendors and let the members at large so they can make contacts establish early commitments.

The meeting and conference was adjourned.